SAP-SIS Update – August 1, 2008

Due to user feedback, updates have been made to the SAP-SIS reporting system. One of these updates will affect records submitted prior to August 1, 2008.

Since SAP-SIS went live May, 2008 we have been reviewing feedback from users and addressing technical issues as they arise. Some of these technical issues have been addressed on a case by case basis others are system wide. This update is to inform you about two of these system-wide technical issues which will take effect August 1, 2008.

The first change you will notice is to the look of SAP-SIS records. It has come to our attention that some counties may need to use more than one CARS Profile ID to report their SAPT Block grant prevention efforts for an intervention and that there may be different dollar amounts associated with each of those CARS Profile accounts. In order to accommodate these cases we have moved the CARS profile ID field and added two additional boxes for use when additional CARS Profile IDs are needed. The new screen will look like this:

For each CARS Profile ID entered you should report the amount of SAPT Block Grant dollars your agency expended on the preventative intervention using that funding code. Unless you need to add a CARS Profile ID to an already completed record, you will not need to make changes to your records.

The second change involves a technical issue that affected the saving of records. Unfortunately, this issue affects all records entered up to this point and will need your attention to update the data.
Several users reported that when entering certain data fields the data didn't save. Although our IT staff was able to fix this issue, they were not able to retrieve the lost data. The two fields that were primarily affected were the Prevention Strategy Activity Code field and the check box under Determination of Evidence-Based Interventions for the "intervention does not meet any of the three criteria"
To fix your un-submitted records completed prior to August 1, 2008:
1. Open the record by choosing the edit button next to the record on the SAP-SIS main screen.
2. Re-enter the missing data from the Prevention Strategy Activity Code field and, when appropriate, re-check the box that indicates the strategy did not meet the evidence-based intervention criteria.

3. Save the record as before.

To fix records submitted prior to August 1, 2008:

1. All records that were submitted prior to August 1, 2008 will be un-submitted. They will appear on your SAP-SIS main screen under "un-submitted records".
2. When your records have been un-submitted follow the instructions above.
3. Once you have added the missing data you can save and submit your record again.

We appreciate everyone who has worked hard to get their 2007 data completed and submitted to us and we apologize for the inconvenience this has caused. Please, continue to let us know about any problems you are having with the system or with your suggestions for improvement. Updates will be posted to the SAP-SIS web-site; http://dhs.wisconsin.gov/substabuse/SAPSIS/INDEX.HTM

Thank you for your patience. If you have any questions or need assistance working with SAP-SIS, please contact us at dhssapsis@wisconsin.gov